

Upper Cumberland Regional Airport Board Minutes

April 28th, 2026

The Upper Cumberland Regional Airport Board met in regular session on Tuesday, April 28th, 2026 at 4:00 p.m. Members present were Martin Ing, Chad Marcum, Laurin Wheaton, Randy Proter, Charlie Huddleston and Denny Robinson. Also, present were Dean Selby, Heather McBride, Matt England, Cliff Davidson, Dave Meyer, and members of the press. Absent was Brian Jones, Jerry Lowery and Dale Jones.

There being a quorum present, the meeting was called to order by Chairman Denny Robinson.

Putnam County Appointee: Putnam County appointed Dr. Charlie Huddleston to the board.

Pilot Committee Report: Dale Jones submitted his resignation to Director Selby and Director Selby submitted the resignation to the board. Randy Porter made a motion and Chad Marcum seconded the motion to accept Dale Jones resignation. The motion was approved. Director Selby stated he would put the pilot committee representative back out for election.

Chairman Robinson ask for approval of the minutes from the previous meeting. Randy Porter made a motion and Laurin Wheaton seconded the motion to approve the minutes as presented. The motion was approved.

Fuel Sales:

- Fuel Sales in gallons:**

	February 2026	February 2025	March 2026	March 2025
Av Gas	4,062	3,922	5,681	4,749
Jet-A	6,693	10,869	11,177	14,549
Erlanger/ Wholesale	8,046	————	————	8,001
Total Fuel	18,801	14,791	16,858	27,299

- Fuel Sales** – Airport Director, Dean Selby reported that fuel sales remain fairly steady. Director Selby attributes a portion of that to the airport’s recent presence at the schedulers and dispatchers conference. Mr. Selby did state as fuel prices have continued to increase, it has become a challenge to plan for fuel cost for budgeting purposes. In addition, the airport is keeping a close eye on fuel supply issues and will continue to respond accordingly.

Airport Director Business:

- Hangar Row A Repairs**– Director Selby reported that repairs should begin in the next couple of weeks. Mr. Selby stated he would be repairing and replacing the lights to save on costs.
- Hangar Rates** – Director Selby presented the board with a break-even analysis using nine months of data. The data included actual income and expenses from July 2025 through March 2026. The data confirmed that the break-even hangar rate on a standard t-hangar was \$271.00 monthly which was in line with TDOT’s break-even rate. Mr. Selby went on to say that if we account for the upcoming repairs of \$250,000, accounting for 50,000 a year, the break-even would be \$285.00 monthly. Mr. Selby has even called surrounding airports to obtain what other airports are charging. The results varied based on local government subsidies. The board held a detailed discussion on the percentages of income and expenses that were used in the break-even analysis, the needed repairs, capital improvements, the formula used to calculate all hangar rent and how often hangar rent is re-evaluated. Since the formula used to set hangar rates has a deeply discounted percentage, the board felt that a work session was needed to

review all information that had been discussed and report back to the board all findings. Randy Porter made a motion and Laurin Wheaton seconded the motion that both Martin Ing and Chad Martin work with Director Selby on analyzing all data regarding all hangar rents and report back to the board at the next meeting. On a voice call vote, all members voted in favor. The motion passed.

- **SPCC (Spill Prevention Control and Countermeasure)** – Director Selby reported that the airports SPCC plan will reach its 20-year end of lifecycle. The airport is mandated by federal law to provide updates every five years; however, the plan is due a complete re-write. Director Selby has discussed the plan with both of our engineers of record. Mr. Selby states that since Mr. Richard Rinks has historical knowledge of the airport and his cost are in line with other engineering firms that the airport work with Rinks and Associates to update the SPCC. Director Selby has accounted for this cost in the upcoming 2026-27 fiscal budget. Randy Porter made a motion and Laurin Wheaton seconded the motion to work with Richard Rinks on updating the Airport's SPCC not to exceed \$10,000.00 and for the amount to be budgeted in the upcoming 2026-27 fiscal budget. On a roll call vote all members voted in favor, the motion was approved.
- **Website Update** – Director Selby reported that we do have a temporary website. The Quotient Group continues to make final changes and updates. We hope to have the website up by the end of the fiscal year.
- **Upcoming Events** – Both the Plane Pull and the Emergency Services Expo has been cancelled. On September 19th, the airport will have a Wings and Wheels Event and on October 31st the airport will have Trunk or Treat with Planes.
- **Financials** – Airport Financials were reviewed. After a brief discussion Laurin Wheaton made a motion and Martin Ing seconded the motion to approve the financials. On a voice call vote, all members voted in favor. The motion was approved.
- **Draft Budget** – Director Selby presented the board with a draft budget for fiscal year 2026-27. After a brief discussion on budget numbers and capital projects, the board decided to wait on voting on the new fiscal year budget until after the hangar rate work session.
- **Public Input Policy** – Director Selby presented the board with a draft Public Input Policy. Mr. Selby stated that the Airport worked closely with Bass, Berry and Sims to draft the proposed policy. Mr. Selby stated that as the airport continues to grow this will be one of many policies that will need to be adopted. Mayor Porter suggested going back to Bass, Berry and Sims to make sure the public input policy matches the new legislation that was recently passed before adopting.
- **Public Records Request Policy Update** – Director Selby presented the board with a draft policy for public records request. The airport worked closely with Bass, Berry and Sims to draft the proposed policy. After a brief discussion, Mayor Robinson asked if we could wait on voting on the proposed policy as he had something he wanted to check on.

Engineer's Business:

- **Terminal Design Update** – Director Selby stated the Airport was still working through the conceptual design as well as exploring both State and Federal funding opportunities.
- **FAA Grant (Elevator Update)** - The airport is still waiting to hear back on elevator funding. The project has made its way to the short list.
- **Apron Expansion Project** - Director Selby reported that the airport is finishing up with the conceptual design and is almost ready to submit to TDOT for approval and to begin the grant process. The next stage would be final design and the bidding process.
- **Fencing Project** – Director Selby reported that the airport has the environmental determination and has now started working on the conceptual design.

- **Private and P3 Projects** – Director Selby is working on a couple of private projects. One is a 135 Charter Operator and the other is a maintenance facility.

Other Business:

- **Next Board Meeting** - The next regular scheduled board meeting will be held May 12th, 2026 at 5:00pm.

There being no further business, Laurin Wheaton made a motion and Chad Marcum seconded the motion to adjourn. The motion was approved.

Denny W. Robinson, Chairman